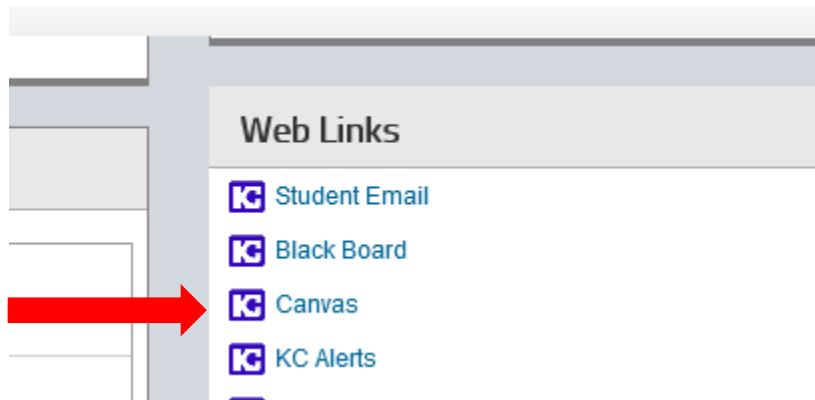


Kaskaskia College

Instructions to access Canvas online classes

Login on to <http://mykc.kaskaskia.edu> and click on the Canvas link located under Web links on myKC.



Enter your USERNAME (KC ID#) and PASSWORD

A screenshot of the Canvas login page. At the top is the Canvas logo, which consists of a circular icon made of dots followed by the word 'CANVAS' in white capital letters. Below the logo are two white input fields: the first is labeled 'KC ID' and the second is labeled 'Password'. Below the 'KC ID' field is a checkbox labeled 'Stay signed in'. To the right of the 'Stay signed in' checkbox is a white button with the text 'Log In'. Below the 'Password' field is a link that says 'Forgot Password?'. At the bottom of the page, there are several links: 'Canvas Support', 'Privacy Policy', 'Acceptable Use Policy', 'Facebook', and 'Twitter'. At the very bottom is the 'INSTRUCTURE' logo, which features a stylized diamond icon followed by the word 'INSTRUCTURE' in white capital letters.

You are then directed to a page that has a list of the online classes you are enrolled in for the semester.
PLEASE NOTE: Your classes will not be available until the day they are scheduled to begin, check your

schedule for start dates. If you enroll after the start date please allow 24 hours for your classes to appear.

Do not wait for your instructor to contact you. You must log into Canvas on the day classes are scheduled to begin, and get started by reading through the entire course.

Please check your schedule for class start dates

If you have problems or questions concerning online classes, please contact Online Helpdesk at 618.545.3240 or onlinehelp@kaskaskia.edu.

Live Support is available: Monday thru Friday 7:30 a.m.- 4:00 p.m.

Help within 4 hours: Monday thru Thursday & Sunday 3:00 p.m. – 9:00 p.m.

Revised 7/22/2020

Student Login Information

Login/Username: _____(your KC I.D.#)

Initial Password: _____

At first login to MyKC, you will be required to change your password.
(You cannot change your password on Canvas)

Your password must be at least 7 characters long and must contain the following:

- At least one number (0-9)
- At least one lowercase letter (a-z)
- At least one uppercase letter (A-Z)

Special characters such as @ ! - # \$ = % ^ & * () _ + can also be used.

It cannot contain the user's name or parts of the user's name that exceed two consecutive characters.

In the next few days, you will receive a letter in the mail containing instructions regarding your

LOGIN/PASSWORD information.

Disregard the instructions to change your password, but you must complete the steps to activate

your email account.