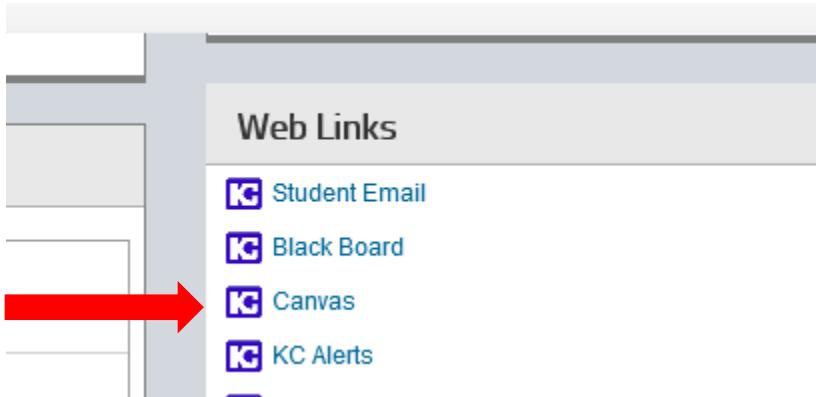


# Kaskaskia College

## Instructions to access Canvas online classes

Login on to <http://mykc.kaskaskia.edu> and click on the Canvas link located under Web links on myKC.



Enter your USERNAME (KC ID#) and PASSWORD

A screenshot of the Canvas login page. The page has a dark blue background. At the top center is the Canvas logo (a stylized 'C' inside a circle). Below it, there are two input fields: 'KC ID' and 'Password'. Underneath the 'KC ID' field is a checkbox labeled 'Stay signed in'. To the right of the 'KC ID' field is a 'Log In' button. Below the 'KC ID' field is a link 'Forgot Password?'. At the bottom of the page, there are several links: 'Canvas Support', 'Privacy Policy', 'Acceptable Use Policy', 'Facebook', 'Twitter', and the Instructure logo (a stylized 'i' inside a diamond shape).

You are then directed to a page that has a list of the online classes you are enrolled in for the semester.  
**PLEASE NOTE: Your classes will not be available until the day they are scheduled to begin, check your**

**schedule for start dates.** If you enroll after the start date please allow 24 hours for your classes to appear.

**Do not wait for your instructor to contact you. You must log into Canvas on the day classes are scheduled to begin, and get started by reading through the entire course.**

### **Please check your schedule for class start dates**

**If you have problems or questions concerning online classes, please contact Online Helpdesk at 618.545.3240 or [onlinehelp@kaskaskia.edu](mailto:onlinehelp@kaskaskia.edu).**

**Live Support is available: Monday thru Friday 7:30 a.m.- 4:00 p.m.**

**Help within 4 hours: Monday thru Thursday & Sunday 3:00 p.m. – 9:00 p.m.**

*Revised 7/22/2020*

### **Student Login Information**

Login/Username: \_\_\_\_\_ (your KC I.D.#)

Initial Password: \_\_\_\_\_

At first login to MyKC, you will be required to change your password.

(You cannot change your password on Canvas)

Your password must be at least 7 characters long and must contain the following:

- At least one number (0-9)
- At least one lowercase letter (a-z)
- At least one uppercase letter (A-Z)

Special characters such as @ ! - # \$ = % ^ & \* ( ) \_ + can also be used.

It cannot contain the user's name or parts of the user's name that exceed two consecutive characters.

In the next few days, you will receive a letter in the mail containing instructions regarding your

**LOGIN/PASSWORD information.**

Disregard the instructions to change your password, but you must complete the steps to activate

**your email account.**